



EVERSON MUSEUM OF ART

COMMUNITY EXHIBITIONS PROGRAM

The Community Exhibitions Program at the Everson Museum of Art provides opportunities for Central New York community organizations to present the work of area artists in the region's premiere cultural venue.

Exhibitions are selected based on the following criteria:

- Relate to the Everson's Mission Statement: *Through dynamic and meaningful encounters with modern and contemporary American art, the Everson Museum of Art engages diverse communities, inspires curiosity and lifelong learning, and contributes to a more vital and inclusive society.*
- Express relevant community or cultural issues and contain a clear theme or rationale.
- Feature new work (created within the last year).
- Demonstrate a relationship to the region.
- Include a minimum of six artists (no solo exhibitions).
- Depending on the scale of the work, approximately 20-30 works can be exhibited.

Exhibitions will not be considered if they contain works that are hazardous, may threaten the safety of public health and well-being, or may damage the property of the Everson.

Available galleries, depending on scheduling:

Green Room Gallery, lower level, approximately 37'1" L x 30' W with several electrical outlets.

Gallery E, lower level, approximately 62' 6" L x 18' 6" W.

Members' Council Gallery, main level, approximately 37'6" L x 18'6" W with several electrical outlets.

Community partners are responsible for the following:

- Detailed checklist of work, artist biographies, and a completed Hold Harmless Statement (submitted three months prior to opening date).
- Completed opening reception request (if applicable) with caterer information (submitted three months prior). **Subject to availability, additional fees may apply.*
- Packing and shipping (if necessary) of all work in the exhibition.
- Delivery and pick up of all work in the exhibition.
- Label, didactic, and wall text in a Microsoft Word document (submitted 4 weeks prior to opening). **The Everson reserves the right to edit all materials.*
- Any promotional materials, catalogues, gallery guides, etc., which must be submitted to the Everson for final approval before printing. **Community partner is responsible for printing costs.*

The Everson is responsible for the following:

- Promoting and marketing the exhibition.
- Installing and de-installing the exhibition.
- Producing labels from text provided by the partnering organization. **Printing and mounting of text panels exceeding 11 x 17 inches requires outside assistance and may incur fees.*
- The Everson reserves the right to make ALL final curatorial decisions relating to the exhibition and didactic labels and wall text.

EVERSON MUSEUM OF ART COMMUNITY EXHIBITION PROPOSAL

Please submit this completed form no later than November.27, **2017**. Selected exhibitions will be displayed in *January to mid-February, June, or July 2018*.

Name _____

Title _____

Organization _____

Address _____

Phone _____ Alternate phone _____

Email _____

Suggested title of exhibition _____

Number of works to be included in the exhibition _____

Please attach a 200-word exhibition description (what the exhibition is about, themes, relevance, etc.) and a checklist (list of images with captions) of some of the work to be included in the exhibition. Use the format below for captions:

- Artist
- Title of Work, Year Created
- Medium, Size (height, width, depth in inches)

Agreement to Comply with Everson Museum of Art Policies and Procedures

I/We have read the above conditions for exhibiting a community exhibition at the Everson Museum of Art and understand the obligation and duty to comply with these policies and procedures as part of exhibiting at the Everson Museum of Art.

Signature _____

Date _____

Print name _____

Hold Harmless Agreement

I hereby release, waive, discharge and covenant not to sue and hold harmless the Everson Museum of Art, its agents and Employees from any and all liability, claims, costs and expenses whatsoever arising out of or related to any loss, damage, or injury, that may be sustained by the exhibition while the works of art are located on the property of Everson Museum of Art, 401 Harrison Street, Syracuse, NY 13202.

I have read the statement above and agree to hold the Everson Museum harmless of any damage or loss of objects during the installation or presentation of my work.

Signature _____

Date _____

PLEASE EMAIL THIS COMPLETED FORM and IMAGES TO:

Attention: Curatorial Department, everson@everson.org

The Everson will acknowledge receipt of all exhibition proposals.