



EVERSON MUSEUM OF ART

COMMUNITY PARTNERSHIPS AND EXHIBITIONS PROGRAM: EXHIBITION PROPOSAL

As part of its mission to create dynamic and meaningful encounters with modern and contemporary art, the Everson Museum of Art is pleased to offer an exhibition venue for community organizations to exhibit the work of local artists through the Community Exhibitions Program.

Exhibitions are selected based on the following criteria

- Only group exhibitions will be considered
- Relate to the Everson Museum of Art's mission
- Express relevant community or cultural issues
- Contain a clear theme or rationale
- Give artists and organizations a chance to display new work
- Demonstrate a relationship to the region

Exhibitions that will not be considered:

- Contain artworks that are hazardous or may threaten the safety of public health and well-being or may damage the property of the Everson Museum of Art
- Contain artworks considered obscene, defamatory, or could result in litigation against the Everson Museum of Art

Members' Council Gallery, Green Room Exhibition Gallery and Gallery E

Display space in the Green Room Gallery is approximately **37'1" L x 30' W** with several outlets. Display space in the Members' Council gallery on the main level is approximately **37'6" L x 18'6" W** with several outlets.

Gallery E is approximately **62' 6" L x 18' 6" W**

Depending on the scale of the work, approximately 20-30 works can be exhibited.

Community Partnership

The Everson Museum of Art in collaboration with community partners will be responsible for the following:

- Selecting relevant proposals
- Promoting and marketing the exhibition
- Installing and designing the exhibition in tandem with community partners
- The Everson Museum of Art reserves the right to make ALL final curatorial decisions relating to the exhibition and the right to edit didactic labels and wall text
- Producing labels from text provided by the partnering organization
- De-installing the exhibition

Prospective partners, if exhibition proposal is selected, are responsible for the following:

- Detailed checklist of work and artist biographies submitted three months in advance
- Complete a Hold Harmless Statement submitted three months in advance
- Opening reception request submitted three months in advance with information regarding caterer. (Please note that community partner is responsible for all costs associated with an opening reception. Opening reception is subject to availability and may incur additional staffing fees if necessary.)
- Final drafts of any promotional materials that include text and logo of the Everson Museum of Art or sponsors for final approval before printing. Community partner incurs costs of printing promotional materials.
- Shipping and packing
- Delivery and pick up of all work in the exhibition
- Professional artwork labels, expanded labels, didactic labels and catalogues, gallery guides or brochures that meet exhibition standards as per the Everson Museum
- Didactic labels in a word document
- Fees printing and mounting in excess of 11 x 17 inches

Please note the Everson Museum will acknowledge receipt of all exhibition proposals.

EVERSON MUSEUM OF ART COMMUNITY EXHIBITION PROPOSAL

Please submit this completed form no later than **October 31, 2018**. Selected exhibitions will be displayed in **January to March 2019; May to August 2019; or December 21, 2019 – January 2020**.

Name _____

Title _____

Organization _____

Address _____

Phone _____ Alternate phone _____

Email _____

Suggested title of exhibition _____

Number of Works to be included in the exhibition _____

Please attach a 200-word exhibition proposal (i.e. What the exhibition is about, themes, relevance, etc.)

Please attach a checklist (list of images with jpegs) or details of some of the work to be included in the exhibition using the format below. Use a separate sheet if necessary.

Artist

Title of Work

Year Produced

Medium

Size (height, width, depth in inches)

Agreement to Comply with Everson Museum of Art Policies and Procedures

I/We have read the above conditions for exhibiting a community exhibition at the Everson Museum of Art and understand the obligation and duty to comply with these policies and procedures as part of exhibiting at the Everson Museum of Art.

Signature _____

Date _____

Print name _____

Hold Harmless Agreement

I hereby release, waive, discharge and covenant not to sue and hold harmless the Everson Museum of Art, its agents and Employees from any and all liability, claims, costs and expenses whatsoever arising out of or related to any loss, damage, or injury, that may be sustained by the exhibition while the works of art are located on the property of Everson Museum of Art, 401 Harrison Street, Syracuse, NY 13202.

I have read the statement above and agree to hold the Everson Museum harmless of any damage or loss of objects during the installation or presentation of my work.

Signature _____

Date _____

PLEASE EMAIL THIS COMPLETED FORM and IMAGES TO:

Everson Museum of Art
Attention: Curatorial & Public Programs Department
401 Harrison Street
Syracuse NY 13202
315.474.6064
Fax 315.474.6943
Email: everson@everson.org