TOUR REQUEST FORM

REQUESTOR’S NAME: _________________________   TODAY’S DATE: ________________

SCHOOL/ORGANIZATION: _______________________________________________________

ADDRESS: ___________________________________________________________________

CITY: __________________ STATE: _______________ ZIP: _________________________

PHONE: _____________________________ EMAIL: _________________________________

AGE OF GROUP: ___________ NUMBER IN GROUP: _________ (60 VISITORS MAXIMUM PER TOUR)

Will your group require ramp or elevator access? ___________________________________

Cost: School Tours are $50.00 per classroom. Pre-payment is required prior to your tour date. An Invoice will be attached to your tour confirmation letter after your request is processed. Non-school tours are subject to regular admission price.

ADMISSION:
$8.00 for adults
$6.00 for students with ID and seniors
Free: Members, Active military and children 12 and under
Group Rate: $6.00 per person for 12 or more guests.

We do offer limited scholarships to schools and organizations that service youth and demonstrate financial hardship or need.

Would you like to be considered for a scholarship, please check: _____Yes _____No

Please explain why you would like to be considered for a scholarship:

OVER PLEASE
Please note the Everson Museum is open for docent led tours from Tuesday to Friday, 10:00am—5:00pm, and limited tours are available Saturday & Sunday, from noon—5:00pm. Tours are one hour in length.

**SCHOOL GROUP TOUR POLICY:** There should be a chaperone to student ratio of 1:10, (excluding staff who accompany special needs students).

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**TYPE OF TOUR:**
We offer many types of tours. Please select a tour type by checking the choices below:

- Visual Thinking Strategies
- Architecture
- Art History
- Ceramics
- IPad Pals (Presentations)
- K—12
- College-level
- Seniors
- General
- Featured Exhibition
- French Speaking (*limited basis*)

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**OFFICE USE ONLY:**

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**PLEASE SUMBIT FORM TO:** everson@everson.org
401 Harrison Street • Syracuse NY 13202 • 315-474-6064 x 303 • eversonmuseum.org