



EVERSON MUSEUM OF ART

OUTREACH
Request Form

Contact Person: _____

Organization: _____

Address: _____

Phone (please provide the best number to reach you): _____

Email: _____

Group Size (minimum of 8 or a maximum of 15 participants): _____

Age of Group: _____

Additional Information (Are there any other details about your group or organization we should know?):

Tentative Day & Date of Outreach session: _____ Tentative Time: _____

Alternative Day, Date and Time: _____

Program type, please check: Art Talk Visual Thinking Strategies Art Making

Cost: *Art talks and Visual Thinking Strategies presentations cost \$50; art making presentations cost \$75. Payment is required prior to your scheduled session.*

Partial scholarships are available on a need basis. Would you like to be considered for a scholarship?

Please check: Yes No

May the Everson Outreach team photograph your session for the purposes of social media, website and Everson publications (i.e. bulletins, brochures and postcards), or films and other media content?

Please check: Yes No

Location or Room: _____

Parking: Does the facility have parking? _____

Equipment: The Everson will provide all supplies. Please provide tables,
chairs,
water and garbage can access.

Special Notes: Volunteers will need early access for set up.

Please email the completed form to eversonoutreach@everson.org

OFFICE USE: DATE FORM RCVD: _____