## OUTREACH Request Form

### Contact Person: **Organization:**

### Address:

Phone (please provide the best number to reach you): **Email:**

### Group Size (minimum of 8 or a maximum of 15 participants): __________

Age of Group: __________

Additional Information (Are there any other details about your group or organization we should know?):

### Tentative Day & Date of Outreach session: ____________ Tentative Time: ______

Alternative Day, Date and Time: __________________________________________

### Program type, please check:  

- Art Talk  
- Visual Thinking Strategies  
- Art Making

Cost: *Art talks and Visual Thinking Strategies presentations cost $50; art making presentations cost $75. Payment is required prior to your scheduled session.*

Partial scholarships are available on a need basis. Would you like to be considered for a scholarship?

Please check: _____Yes _____No

May the Everson Outreach team photograph your session for the purposes of social media, website and Everson publications (i.e. bulletins, brochures and postcards), or films and other media content?

Please check: _____Yes _____No

### Location or Room:

Parking: Does the facility have parking? ________________

Equipment:

- chairs, ________________
- water and garbage can access.

Special Notes: Volunteers will need early access for set up.

Please email the completed form to eversonoutreach@everson.org

### OFFICE USE: DATE FORM RCVD: __________________________